# PDF VIEW SETTINGS FOR MAJOR WEB BROWSERS

US BANKRUPTCY COURT, DISTRICT OF MAINE DECEMBER 07, 2017

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### Internet Explorer 11

- Select the gear icon in the upper-right corner of the Internet Explorer Window, then select Manage add-ons. The Manage add-ons window displays.
- Select Toolbars and Extensions in the left column, if it's not already selected.
- In the same column, in the "Show" dropdown box, select "Run without permission".
- In the larger, right column, find the Adobe PDF Reader entry. If you can't find it here, change the dropdown box selection to "All add-ons" and look again.
- Right-click Adobe PDF Reader, and select disable. Select the close button to save the change. PDF links will now trigger a download of the PDF document, instead of opening inside Internet Explorer. Opening the download will display the PDF in Acrobat, or your default PDF viewer application.





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# Google Chrome 62

- Select the menu button in the upper-right of the Chrome window (in this version of Chrome, the menu button icon is three tiny squares in a vertical row).
- 2. Select Settings from the resulting menu. The settings window is displayed.
- Scroll to the bottom of the window, and select Advanced. The Advanced Settings will display.
- Select Content settings (in Chrome version 62, this is the second option from the bottom of the first column of Advanced options). The Content settings options are displayed.
- 5. Select PDF documents
- 6. Toggle the switch to the left position to disable opening PDF files directly in the Chrome browser. Clicking PDF links will now result in a download prompt, allowing you to download a PDF and open it with your default PDF viewer, or another of your choosing.







Manage certificates Manage HTTPS/SSL certificates and settings	
Content settings Control what information websites can use an	
Clear browsing data Clear history, cookies, cache, and more	

PDF documents



bownload PDF files instead of automatically opening them in Chrome

### Firefox 57

- Open the main menu by clicking on the icon in the upper right corner. This icon has three, small, horizontal lines. The main menu is displayed.
- Click Options, near the center of the menu. The options window will be displayed.
- Scroll about halfway down the options window, until you see the Applications section.
- Scroll the (alphabetically ordered) list in the Applications section, until you find the entry for "Portable Document Format (PDF)".

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5. To the right of the PDF entry, you will have a dropdown list of options. In that dropdown list, select "Use Adobe Acrobat (Default)". (Note that sometimes the language of the Acrobat option is slightly different). Firefox will now open PDF links to PDF documents directly inside a separate Adobe Acrobat window.

#### Applications

Choose how Firefox handles the files you download from the web or the applications you use while browsing.

♀ Search file types or applications	
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# Safari 10

Opening PDF inside Safari with the Adobe Reader (v.11 and higher) plugin

- 1. Open Safari, and browse to www.meb.uscourts.gov, or the website from which you wish to open a PDF file.
- From the main menu, at the top of the screen, select Safari >> Preferences.
- 3. Click the Security tab (padlock icon).

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4. In the Internet plug-ins section, make sure "Allow Plug-ins" is selected, then click on Plug-in Settings. The plug-in settings window displays.



- 5. Select Adobe Reader (must be version 11 or higher) in the left column.
- 6. In the currently open website section, meb.uscourts.gov should be displayed. In the dropdown menu to the right of that, select On. Click the "Done" button at the bottom of the window. PDF documents will now open in Safari, with the Acrobat plugin. This will enable you to open, fill out, and save PDF forms with Safari.

<u>(Optionally</u>, you can select the "On" option for "When visiting other websites", to also enable this feature on CM-ECF, and other sites. <u>The</u> <u>"When visiting other websites" function is not necessary to change PDF</u> <u>viewer settings on meb.uscourts.gov, provided you have followed the</u> <u>above instructions</u>).



#### Download PDF files with Safari

- 1. In Safari, browse to www.meb.uscourts.gov, or another desired website, and right-click the link to the PDF file you'd like to download.
- 2. Select "Download Linked File As". A save file prompt will display.
- Select the location where you'd like to save the PDF files, then click "Save". The PDF file is now saved to the location on your computer (or elsewhere) that you specified. You can now open that file with Acrobat, or a PDF viewer/editor of your choosing.

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#### Please note

Many modern PDF forms, including some Maine Bankruptcy Court forms, can only be viewed in Acrobat/Reader 11 and higher.

## Important Note About Safari 11

Safari 11, the version of the Safari web browser that comes with Mac OS X High Sierra, opens PDF files differently than Safari 10. Unlike Safari 10, Safari 11 responds to certain links on our website that force PDFs to download, instead of opening inside the browser. If you have Safari version 11, and are attempting to access one of our PDF forms that requires Acrobat 11 and higher, you need only click the link associated with that file on our website. This will trigger a download of the PDF file containing the form. You may then open the downloaded PDF file, using Acrobat/Reader 11 or higher.